

..... **Registration Form**

Registration Information:

- ✓ **Register Online.** Use your American Express, Visa or MasterCard.
- ✓ Get your group to attend the seminar at a discounted price call +1-201-871-0474.
- ✓ Call Toll Free: +1-201-871-0474 or Fax your PO: 253-663-7224.
- ✓ Pay your check to (payee name) "PMA Conference Management" and Mail the check to: PMA, POB 2303, Falls Church VA 22042.
- ✓ Please fill this form with attendee details and payment details and fax it to 253-663-7224

Terms & Conditions

Your Registration for the seminar is subject to following terms and conditions. If you need any clarification before registering for this seminar please call us @ Toll Free: +1-201-871-0474 or email us @ register@pmaconference.com

Cancellations and Substitutions

Written cancellations through fax or email (from the person who has registered for this conference) received at least 10 calendar days prior to the start date of the event will receive a refund – less a \$200 administration fee. No cancellations will be accepted – nor refunds issued – within 10 calendar days from the start date of the event. On request by email or fax (before the seminar) a credit for the amount paid minus administration fees (\$200) will be transferred to any future ComplianceOnline event and a credit note will be issued. Substitutions may be made at any time. No-shows will be charged the full amount. We discourage onsite registrations, however if you wish to register onsite payment to happen through credit card immediately or check to be submitted onsite. Conference material will be given on the spot if it is available after distributing to other attendees. In case it is not available we will send the material after the conference is over. In the event ComplianceOnline cancels the seminar, ComplianceOnline is not responsible for any airfare, hotel, other costs or losses incurred by registrants. Some topics and speakers may be subject to change without notice.

Seminar Topic: Change Control Best Practices - Avoiding Unintended Consequences of Changes

Date & Location:

Attendee Details:

Register for 3 and 4 person gets a free pass.

	Name	Title	Email
Attendee 1			
Attendee 2			
Attendee 3			
Attendee 4			

Email address (so you can receive order acknowledgements, updated news, product information and special offers)

Company Information

Organization

Address

City

State Zip.....

Country

Phone Fax

Payment Options

- Check enclosed, payable in U.S. funds to ComplianceOnline (MetricStream, Inc.)
- Charge to: Visa MasterCard American Express

Credit card no.

Expiration date

Total amount \$

Signature

(Signature required on credit card and bill-me orders.)

Print name.....

Bill me/my company \$

Purchase order #

(Payment is required by the date of the conference.)

Please fill this form with attendee details and payment details and fax it to 253-663-7224